

Name: _____ Camel #: _____ Class Year: _____ Date: _____
Last First

***Please refer to bottom of form for required signatures after add/delete period has ended**

SEMESTER: FALL SPRING 20____ PRE-REGISTER FOR A MAXIMUM OF 19 CREDITS

A D D	CRN (Course Reg#)	Dept Code (3 Letters)	Course #	Lab/Section	Credit Hrs.	Instructor's Signature and Date of approval (ALWAYS required)	
	COURSE ADD						

Adviser's signature/date (required once Online Add Period ends): _____

Applicable only during Add/Delete Period – Course will be removed from transcript

D R O P	CRN (Course Reg#)	Dept Code (3 Letters)	Course #	Lab/Section	Credit Hrs.	
	COURSE DROP					

Adviser's signature/date (required once Online Add Period ends): _____

As a courtesy, please notify the faculty member via email or voice mail if you drop a class

**COURSE WITHDRAWAL (W) – ONLY AFTER Limited Add/Delete Period ends
 Course will remain on transcript with a grade of "W"**

Students may WITHDRAW during the Course Withdrawal period provided this does not result in falling more than two courses (8 semester hrs.) behind the normal accumulation of four courses per semester. Institutional financial aid funding is limited to 8 semesters, less for transfer students.

W only	Dept Code (3 Letters)	Course #	Lab/Section	Instructor's Signature for Course Withdrawal ALWAYS required; Please indicate LAST date student attended	Date	
	Course Withdrawal					

Required Signatures for Course Withdrawal: *I have consulted with and obtained the signatures of my adviser and class dean. I understand that the signatures do not necessarily constitute approval of my withdrawal from the course(s).*

Adviser (W only) _____ Student (W only) _____

*Class Dean (Always Required after Add/Delete Period) _____
 Signature/Date