

Course Exception Form

Approved Course(s) for Major/Minor Requirements

STUDENT INFORMATION

Last Name: _____ First Name: _____ Camel #: _____ Class Year: _____

Course(s) to be approved to satisfy requirements in the following department/program:

Major: _____ Minor: _____

Major Concentration (if applicable): _____

Student Signature: _____ Date: _____

DEPARTMENTAL APPROVAL

The following course(s) should be applied to the student's academic record in Degree Works as follows:

1. Course Subject: _____ **Course Number:** _____

Course Title: _____

Transfer Institution (if applicable): _____

To be used to satisfy the following course requirement:

Satisfies Course Requirement (please specify/be exact): _____

and/or is a course substitution for Course Subject: _____ /Course Number: _____

2. Course Subject: _____ **Course Number:** _____

Course Title: _____

Transfer Institution (if applicable): _____

To be used to satisfy the following course requirement:

Satisfies Course Requirement (please specify/be exact): _____

and/or is a course substitution for Course Subject: _____ /Course Number: _____

3. Course Subject: _____ **Course Number:** _____

Course Title: _____

Transfer Institution (if applicable): _____

To be used to satisfy the following course requirement:

Satisfies Course Requirement (please specify/be exact): _____

and/or is a course substitution for Course Subject: _____ /Course Number: _____

REQUIRED SIGNATURES - Department should retain a copy of form for their records

Please note that your signature below indicates approval of the above. If you are not in agreement, please do not sign the form.

Faculty Adviser	_____	_____	_____
	Printed Name	Signature	Date
Dept/Program Chair	_____	_____	_____
	Printed Name	Signature	Date

Return completed form to Registrar's office via email/fax/scan or in person